

# 2012-2013 acsa academies

## Categorical Programs Academy

This intensive 30-hour academy is designed around the California Professional Standards for Educational Leaders. Its purpose is to assist leaders in facilitating an integrated approach to maximizing services to students through the use of categorical resources. The elements of the training include: state programs, federal programs, needs assessment, program goals and objectives, resource allocation and budgeting.

This academy is scheduled as a combination of day-long (8:30 – 11:30 a.m. and 12:30 – 3:30 p.m.) and weekend sessions (Fridays, 5:00 – 9:00 p.m. and Saturdays, 8:30 – 11:30 a.m. and 12:30 – 3:30 p.m.) The registrant receives 30 hours of instruction by attending full day sessions for five days.\*

\*Please note that hours for this academy may vary.

### Locations & Dates:

**NORTHERN CALIFORNIA** - Solano County Office of Education, 5100 Business Center Drive, Fairfield, CA 94534

SUMMER

July 16-20, 2012

8:30 – 11:30 a.m. and 12:30 – 3:30 p.m.

FALL

August 17, 2012

August 18

September 15

October 6

October 27

8:30 – 11:30 a.m. and 12:30 – 3:30 p.m.

**SOUTHERN CALIFORNIA** - ACSA Office, 3602 Inland Empire Boulevard, Suite A-230, Ontario, CA 91764

August 3-4, 2012 (8:30 – 11:30 a.m. and 12:30 – 3:30 p.m.)

September 7-8, 2012 (Friday night & all day Saturday)

October 5-6, 2012 (Friday night & all day Saturday)

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### Directors:

Lisette Estrella-Henderson, Fairfield

Sandy Clifton-Bacon, Ontario

### Registration:

ACSA members - \$995

Non-members - \$1,990

**Enrollment is limited to the first 30 registrants at each location.**

# 2012-2013 Categorical Programs Academy Registration

## Location:

(Please check appropriate box)

- Fairfield (Summer) - #3753  
 Fairfield (Fall) - #3923  
 Ontario – #3743

## Registration Fees:

- ACSA Members ..... \$995  
 Individual not eligible for membership\* ..... \$995  
 Non Members ..... \$1,990

\* Not classified as management, supervisory or confidential employee; does not hold an administrative credential.

I will be a Professional Clear Administrative Services Credential Candidate and require assistance from the ACSA coordinator.

Name \_\_\_\_\_

Name as you would like it to appear on Graduation Certificate. \_\_\_\_\_

Last Four Digits of Social Security # \_\_\_\_\_

Position/Title \_\_\_\_\_

District/Office Name \_\_\_\_\_

District/Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Fax # \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_

Home address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Preferred Confirmation Address  home  work

## Method of Payment: (check one)

Registrations received without payment cannot be processed.

Check # \_\_\_\_\_  Purchase order # \_\_\_\_\_

MasterCard/VISA card # \_\_\_\_\_ Expiration date \_\_\_\_\_

Signature \_\_\_\_\_

Bill in three installments, first payment enclosed. 2<sup>nd</sup> installment due in 30 days, and 3<sup>rd</sup> installment due in 60 days.

**For more information, call ACSA's Educational Services Department at 650.692.4300 or 800.608.ACSA.**

### Membership Special!

- YES, I want to double my savings! Attached is my completed and signed membership application, please register me for my selected Academy at the member rate.
- NO, I'm not interested in saving right now. But please send me more information about ACSA benefits and services.

**Make checks and purchase orders payable to:**

**ACSA Foundation for Educational Administration**

Be sure to complete this registration form, and mail or fax with payment to:

ACSA Foundation for Educational Administration

1575 Bayshore Highway

Burlingame, CA 94010

650.692.4300 • 800.608.2272

Fax: 650.692.6858

### Cancellation Policy:

ACSA is not responsible for travel expenses incurred due to cancelled programs. All cancellations MUST be in writing and postmarked a minimum of 15 days prior to the program date to be eligible for a refund. A service fee is charged for all cancellations. The following scale will be used for all cancellation requests. **Note: Each cancellation notice received is reviewed on an individual basis to determine if a refund is warranted.**

60 days prior ..... Full refund less \$40 service fee  
 30 days prior ..... Full refund less \$50 service fee  
 15 days prior ..... 50% refund  
 14 days or less ..... No refund

### Please Note:

Registration fees do not include meals.

**ACSA Academy scholarship information and registration materials are available at ACSA's website: [www.acsa.org/academies](http://www.acsa.org/academies).**